



Request for Donation

Thank you for thinking of the Williamston Theatre. Due to the large number of requests that we receive, you must submit this form no less than 30 days prior to your event. Williamston Theatre will only donate to nonprofit 501c3 organizations. Donations are limited to two per year, per organization.

Submit via email to: boxoffice@williamstontheatre.org

Today's Date	
Date of Event	
Organization	
Organization Address	
Contact Person	
Phone/Email	
Are you a 501c3?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tax ID number	
What is the event?	
How will donation be used (auction, raffle, door prize, etc.)?	
How many people are expected to attend?	
Is the event within 30 miles of Williamston?	
Date donation needed	

A Williamston Theatre representative will contact you when your donation is ready to pick up at the Theatre. We do not mail donations.

Internal Use

Date received	
Item #	
Value	
Authorization	